THIS AGREEMENT MADE AS OF THE 8th day of April 2004.

#### BETWEEN:

# INTELCOM COURRIER CANADA INC.

(hereinafter called "the Company")

OF THE FIRST PART

- and -

## THE CANADA COUNCIL OF TEAMSTERS,

(hereinafter called the "Union")

## OF THE SECONDPART

WHEREAS the Company recognizes the Union as the bargaining agent with respect to remuneration and other specified terms and conditions of engagement as outlined herein, of Owner Operators contracted by Intelcom Courrier Canada Inc. working in and out of said depot.

## ARTICLE1 · PURPOSE OF AGREEMENT

1.01 The purpose of this Agreement is to continue an orderly collective bargaining relationship between the Company and the Owner Operators represented by the Union.

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# **ARTICLE 2 - DEFINITIONS**

2.01	"Owner Operators" means independent contractors who are commissioned drivers and own their own vehicles and/or bicycle.
2.02	"Union Representative" <b>shall</b> mean <b>an</b> Owner Operator of the Company duly accredited <b>as</b> such by the Union.
2.03	"Company Representative" shall mean a person designated <b>as</b> such by the Company for the purposes required under <b>this</b> Agreement.
2.04	"Agreement" means the Collective Agreement herein except <b>as</b> otherwise specifically specified.
2.05	"Sample Agreement" means Individual Agreement attached hereto <b>as</b> Exhibit "A".

#### **ARTICLE 3 - RECOGNITION**

- 3.01 The Company recognizes the Union as the bargaining agent with respect to remuneration and other specified terms and conditions of engagement as outlined herein, of Owner Operators contracted by Intelcom Courrier Canada Inc. working in and out of Montreal, Quebec, Ottawa, Toronto and Calgary depots.
- 3.02 The Company shall not after the actual execution of this Agreement enter into any contract with any Owner Operator engaged after the actual date of signing hereof other than the Sample Agreement except with the written approval of the Union. Provided, however, that the Company may enter into a contract with a new Owner Operator engaged after the actual date of singing hereof on different terms from the Sample Agreement if the nature of the services required by the customer whom such Owner Operator is intended to service is materially different from the normal services usually provided by an Owner Operator. In such circumstances the Union is to be given twenty-four (24) hours written notice providing particulars of such customers' and drivers contracts (excluding Saturday and Sunday from such time calculation). The Union shall within said time give its written approval or disapproval same not to be unreasonably withheld; and further provided that if it is not timely or practical to obtain the written consent of the Union then no notice shall be required to be given as above set forth but the Company shall nevertheless within forty-eight (48) hours of entering into such customer and drivers' contracts provide written particulars thereof to the Union and the right of grievance with respect thereto shall be preserved.
- 3.03 It is understood that every Owner Operator engaged by the Company as a condition of his engagement is obliged to enter into the Sample Agreement annexed hereto and marked as Exhibit "A" (the terms of which may be varied as otherwise permitted or required pursuant to the terms of this Agreement and all amendments thereto). This Sample Agreement shall in the event of the expiry of this collective agreement have incorporated in it all terms of this collective agreement except the duration clause and Article 6 until a renewal collective agreement comes into effect.

#### **ARTICLE4 - RELATIONSHIP**

- 4.01 Neither the Union nor the Company, its servants or agents, **shall** discriminate *against*, interfere with, restrict or *coerce* any Owner Operator or prospective Owner Operator in respect of any matters **coming** within the terms of this Agreement by reason of race, age, *creed*, colour, **national origin**, political or religious affiliation, **sex**, marital **status** (i.e. whether single or **married**) or by reason of his membership or activity in the Union.
- **4.02** The Company and the Owner-Operators consider their relationship to be that of Owner/Dependent Contractor and not employer/employee and nothing herein shall be read **as** expressing a contrary intent.

In consideration of the Company entering into this Agreement with the Owner-Operators and allowing the Owner-Operator to service the Company's customers, the Owner-Operator hereby covenants, **agrees**, acknowledges and confirms that, during the term hereof, and upon the termination of this Agreement for any cause or by means whatsoever, then for a **period** of One (1) Year from the termination of this Agreement, the Owner-operator shall not use or disclose any information concerning the business, or customers of the Company which may have been **acquired** by it during the course of its relationship with the Company for its **own** benefit or to the detriment or to the intended or probable detriment of the Company.

The above restriction shall apply only to those municipal areas within which the Owner-Operator has usually serviced the Company's customers.

The Owner-Operator agrees that, by **virtue of** the nature of the service provided by it to the Company's customers, a close relationship may develop with the **said** customers and therefore the Owner-Operator further acknowledgesthat the restriction period of One (1) **Year** as set forth in the **Paragraphs** herein is reasonable and necessary in order to enable the Company to have such relationship re-established with another Owner-Operator. The Owner-Operator agrees that, should it **commit** a breach of the **Paragraphs** herein and, **as** a result thereof, a customer **of** the Company is lost or should the Company **suffer** any loss of business **from** such customer **as** compared to the **amount** of business previously enjoyed by the Company prior to the said breach, then by virtue of such breach or by voter of proceedings for relief in respect **to** such breach, the Company will suffer damage, and the Company **shall** therefore have the right to **seek** *damages* in a Court of Law against the Owner-Operator and such damages **shall** be based upon, **but** not restricting **to**, the Company's actual average **annual cost** of obtaining new business and retaining old business, which **costs** the **Owner-Operator** agrees will be substantial.

The **Owner-Operator** agrees that, irrespective of any right the Company may have to claim for *damages* hereunder, the Company shall also have the right to apply for an injunction if the Owner-operator is in breach of either of the **Paragraphs** herein, and further that the remedy of damages and the remedy of any injunction shall not be mutually exclusive.

## ARTICLE 5 · DUES AND FEES

- 5.01 It shall be a condition of each **Owner** Operator's engagement by the Company that he be a member in **good standing** of the Union.
- 5.02 In consideration of the Union dues being required to be deducted by the Company from the commissions, wages or salaries as the case may be due to the Owner Operators, the Company shall deduct the Union dues of the Union, commencing with the first month of engagement of an Owner Operator, in accordance with the written instructions of the Union from time to time, and remit same to the Union as authorized.
- 5.03 If the Company is the owner of a vehicle, and that **driver shall** be a salaried employee, he/she shall not **be** part of the Union.
- 5.04 Payments to be remitted by the Company for monthly dues applicable to any earning periods shall be made to the Union by the 23rd day of the month following such earning periods.
- 5.05 The Company shall deduct dues from **Owner** Operators' earnings in accordance with the provisions of the Labour Relations Act, as amended. The Union shall provide the Company with written authority from each Owner Operator affected, to deduct any additional amounts. The funds deducted are trust funds held by the Company in trust for the Union and shall be paid to the Union.

## ARTICLE 6 - NO STRIKE OR LOCK-OUT

6.01 For the duration of this Agreement, the Union agrees that there will be no strike and if such action is taken by the Owner Operators, the Officers of the Union shall instruct the Owner Operators to return to service. The Company agrees that there will be no lockout of Owner Operators during the duration of the Agreement.

# ARTICLE 7 • COMPANY RIGHTS AS RESPECT TO OWNER OPERATORS

- 7.01 The Company's rights in *respect* of a presently engaged Owner Operator shall be those **rights** expressly set **farth** in this Agreement and in the Sample Agreement (as it may be amended pursuant to the Collective Agreement).
- 7.02 Except as it is specifically limited by the terms of this Agreement, the Company has the **right**, **power** and authority to enter **into** any contract with customers present or future, as it sees fit from time to time.
- 7.03 Except as specifically limited by the provisions of this Agreement, the Company at all times shall have the right to engage and for "Just Cause" to suspend, discharge, discipline, or otherwise penalize any h e r Operator. "Just Cause" shall be that as defined pursuant to Article 11.01 hereof.

# ARTICLE 8 - GRIEVANCES

- 8.01 The Company recognizes the right of the Union to appoint or otherwise elect stewards for the handling of grievances, disputes or differences that may arise.
- 8.02 The parties to this Agreement are agreed that it is desirable to adjust complaints and grievances as quickly as possible.
- 8.03 No grievance *shall* be considered where the circumstances giving rise to it occurred more than ten days before the presentation of the grievance unless said circumstances did not come to the knowledge of the complainant until after the occurrence in which case the specified time limit herein shall not start to run util the said circumstances first came to the knowledge of the complainant. The onus of strictly proving when the circumstances first came to his knowledge shall be on the complainant.
- 8.04 The Company will recognize a Grievance Committee of the Union consisting of not more than three Union Representatives, one of whom shall be the spokesman for such Committee.
- **8.05-1** Owner Operator grievances arising under this Agreement shall be determined as follows:

## Step No. 1

The aggrieved Owner Operator, or on his behalf, the Union Representative, or any steward, shall present his grievance orally or in writing or by phone call to the Operations Manager or his nominee. If a settlement satisfactory to the Owner Operator concerned is not reached within twenty-four (24) hours, excluding Saturday, Sunday, or statutory holidays, after the grievance has been presented (or any longer period which may be mutually **agreed** upon), the grievance may be presented to the Union Grievance Committee **as** provided in Step No. 2 any time within seven (7) working days thereafter. Subject to Article 8.07 herein, if not **so** presented within said seven (7) days it shall be deemed that any **rights** arising in respect of such alleged grievances are forever extinguished.

#### Step No. 2

- a) The aggrieved Owner Operator, or **on his behalf**, the **Union** Representative, or any steward, **shall** submit **his** grievance in writing to the Union Grievance Committee.
- b) The Union Grievance Committee may present the written grievance to the Branch Manager or his nominee within seven (7) working days of its submission to the Union Grievance Committee and after presented the Branch Mareger or his nominee shall endeavor to settle the matter. Subject to Article 8.07 herein, if not so presented within said seven (7) days it shall be deemed that any rights arising in respect to such alleged grievances are forever extinguished.
- c) If final settlement of the grievance so presented is not achieved within seven (7) working days after the written grievance has been delivered to the Branch Manager or his nominee, the grievance may be referred by either party to a Board of Arbitration to be established in accordance with Article 9 herein, within seven (7) working days following the expiry of such seven (7) day period. Subject to Article 8.07 herein, if not so referred within said seven (7) days it shall be deemed that any rights arising in respect of such alleged grievances are forever extinguished.
- **8.05-2** Grievances by the Company **arising** under paragraph 13.01 of the Agreement shall be determined **as** follows:

#### Step No. 1

The Company shall submit its grievance in writing to the Union Grievance Committee. The Company Representative and the Union Grievance Committee shall endeavour to settle the matter within seven (7) days following such submission.

## Step No. 2

If firal settlement of the grievance so presented is not achieved within seven (7) working days after written grievance has been delivered by the Company Representative or his nominee, the grievance may be referred by either party to a Board of Arbitration to be established in accordance with Article 10 herein, within seven (7) working days following the expiry of such seven (7) day period. Subject to Article 8.07 herein, if not so referred within said seven (7) days, it shall be deemed that any rights arising in respect to such alleged grievances are forever extinguished.

- 8.06 Any **Owner** Operator who has been discharged may grieve concerning the discharge under the grievance procedure set out in this Agreement.
- **8.07** The Arbitration Board hereunder is hereby empowered to relieve against breaches of time limits in the grievance procedure when there are reasonable grounds for doing so and when the opposite party will not be prejudiced by the extension.

#### **ARTICLE9 - ARBITRATION**

- 9.01 Either of the parties may, after exhausting the grievance procedures established for them respectively by this Agreement, roctify the other party in writing referring the matter for determination by arbitration. The said notice shall contain the name of the first party's appointee to an Arbitration B o d The parties shall then endeavour to agree on a single arbitrator within seven (7) working days thereafter, and failing such agreement, the recipient of the notice shall within a further seven (7) working days following the expiry of the initial seven (7) day notice advise the other party of the name of its appointee to the Arbitration Board.
- **9.02** If no single arbitrator is agreed upon the **Board** of Arbitration *shall* be composed of one (1) person appointed by the Company, one (1) person appointed by the Union and a third person to act as Chairman, chosen by the other two members of the Board.
- 9.03 Should the person chosen by the Company to act on the Board, and the person chosen by the Union fail to agree on a third person within twenty-one (21) working days of the said initial seven (7) days notice mentioned in Clause 9.01 above, or should the party in receipt of the notice pursuant to Clause 9.01 not have notified the other of the name of its appointee in accordance with Clause 9.01, the Minister of Labour shall be **asked** to make the appointment, and where the situation requires it, shall appoint both the Chairman and an Arbitrator. The single arbitrator or the three arbitrators herein shall determine the difference and his or their decisions shall be final and binding upon all parties. Each party shall be responsible for the fees and expense of its own nominee and then one-half (1/2) of the fees and expense of the Chairman or of a single arbitrator and no costs of any arbitration shall be awarded to or against either party. The majority decision, if there are three (3) arbitrators, shall govern.
- **9.04** Nothing contained in *this* Agreement shall be deemed to deprive any Owner Operator of his right to personally negotiate and endeavour to settle any dispute with the Company prior to commencing to process any grievance.

#### ARTICLE 10 · INCIDENTAL CALLS; ASSIGNMENT OF ACCOUNTS; TRANSFER OF ACCOUNTS

With respect to all new accounts acquired by the Company where the 10.01 requirement is greater than four (4) hours, the Company shall post notice of the same in a conspicuous location to be agreed upon by the Union and the Company. at least five (5) days prior to permanent assignment of such account by the Company. Any member of the Union who wishes to be assigned such account shall submit his application in writing for such assignment to the Company within the aforementioned five (5) day period. The Company shall then assign such account upon a consideration of seniority, capability for the job, the vehicle required for such job, convenience, training for such job, availability and assurance of competitiveness and efficiency all of which stand in no priority to the other and shall not hinder the unlimited discretion of the Company to such account. In the event of the Company transferring a member from one account to another and thereby creating a new job opening the Company shall observe the above outlined procedures for the purposes of assignment of such job. In the further event of the Company requiring a job opening or account assignment to be filled immediately the Company shall be at liberty to assign such job or account on an emergency and temporary basis until such time as the above procedure can be observed and the job or account can be assigned on a permanent basis.

- 10.02 With respect to trucks over one ton, once an account has **been** assigned to an **Owner** Operator and he regularly services that account the Company shall not unilaterally transfer such account to another Owner Operator without "Just Cause". The Company and the Owner Operator agree that for the purposes of this clause any one of the occurrences such **as**, but not limited to, the following shall constitute "Just Cause", namely:
  - a) the customer requests that the Owner Operator be replaced;
  - b) it is evident that the account will probably be lost to the Company should the Owner operator not cease serving the same;
  - c) that a complaint of a serious nature is received from a customer and the Owner Operator fails to promptly rectify the complaint and do all things reasonably necessary to ensure that there will be no reoccurrences of such complaint.

The Company shall bear the **cnus** of proving any such occurrence.

Proviso: If the Company has transferred an account after a customer has *requested* the same pursuant to Clause 10.02(a) herein, the Company shall give written notice of the said transfer to the Union within twenty-four (24) hours excluding Saturday, Sunday and statutory holidays of such transfer.

10.03 With respect to calls for service the Owner Operators and the Company agree and acknowledge that incidental calls for service are to be handed out by the Company to the individual Owner Operators in a manner that assures competitiveness and efficiency as delivery orders are placed and accepted without any favouritism or preference on the part of the Company but subject to the Company first considering the individual Owner Operator's availability and route. Provided, however, that in the event of a dispute between the Company and the Owner Operator, the same shall be subject to grievance.

10.04 The Owner Operator shall have at all times the right to ask the Company to transfer an account or accounts from him for "Just Cause" which the Company will do if possible, and if another Owner Operator is willing to accept the business. The holder of such an account agrees to keep it until such change can be made.

10.05 With respect to any of the Company's customers, it is often the case that as part of a larger service there shall exist business that by itself would not be profitable for the Owner Operator, but that as part of the larger service forms a very profitable total billing. Therefore, it is agreed by the Owner Operators and the Company that such calls will be, to the best of the dispatcher's ability, rotated among the whole pool of drivers who benefit from the account and that such calls will not. on a continuous basis, be assigned to one driver. The Owner Operators agree with the Company that such work must be done in a timely manner subject to the Company's first considering the individual Owner Operator's availability and route, and that the Owner Operator will accept such a delivery in a timely basis. Provided, however, that after such a delivery has been made, if a dispute between the Company and the Owner Operator exists, the same shall be subject to grievance,

## ARTICLE 11 • DISCHARGE OR SUSPENSION

- 11.01 The Company and the Owner Operator *agree* that for the purposes of Article 7.03, any one of the occurrences such **as**, but not limited to the **following**, constitute "Just Cause", namely:
  - a) in the event that the Owner Operator fails to perform his services in a satisfactory manner or otherwise commits a material breach of this Agreement or persistently commits a breach of this Agreement after warning;
  - b) in the event that the Owner Operator conducts himself in such a manner that the retention of a customer's account which is otherwise in good standing is jeopardized or that such account is lost **as a** result thereof;
  - c) it is understood that in this clause "Agreement" shall be deemed to include the Owner Operator's Individual Agreement.
- 11.02 The Company, upon discharging, **suspending**, disciplining, or otherwise penalizing an Owner Operator hereunder, **shall** notify the Owner Operator in **person**, with witnesses, **followed** by a registered letter, or if the Company is unable to contact him/her, the Company **shall** within five (5) days following such suspension, discharge, discipline or **penalty**, deliver to such Owner Operator or send by registered mail to his last **known** address, written particulars of the circumstances allegedly justifying such suspension, discharge, discipline or **penalty**.

#### **ARTICLE 12 - POLICY GRIEVANCES**

12.01 Should any differences arise between the Company and the Union as to the interpretation, application or administration of this Agreement including any questions as to whether a matter can be arbitrated or rat, either party shall have the right to refer the matter to grievance. The Union shall be required to do so by commencing with Paragraph (b) of Step No. 2 of Clause 8.05-1. The Company shall express its grievance in accordance with Step No. 1 of Clause 8.05-2.

#### ARTICLE 13 - MISCELLANEOUS TERMS

- 13.01 Each Owner Operator will perform delivery services for customers faithfully and in good and responsible manner and within the rules, which the Company may make from time to time to fulfill specific customers' needs.
- 13.02 The Union shall not be liable for any breach by an Owner Operator of any term of this Agreement or any undertaking required to be entered into by the Owner Operator pursuant to this Agreement unless the Union instructs or induces such Owner Operator to breach the Agreement.
- 13.03 Whenever the words "he", "his" or "him" *appear* herein they shall be construed as meaning male or female.
- 13.04 Where by virtue of a cortract with a customer the terms of which are such that the implementation thereof would result in the breach of any one of the terms of this Agreement and no Owner Operator is willing to carry out such service after having been requested to do so through the Unicn, then regardless of any other provision of this agreement, the Company shall:
  - a) be entitled to engage a replacement for the purpose of carrying out such **services**, and
  - b) shall be entitled in **accordance** with Article **3.02** hereof to enter into a contract with such replacement which for the purpose of providing such service, may **contain** terms different to that **as** provided for in the Sample Agreement Exhibit "A" and such replacement will not be considered part of the Dependent Contractors' **Unicn.**

#### 13.05 Holidays

- a) An Owner Operator shall during his first ten years of service with the Company be entitled annually to absent himself and his vehicle from carrying out his contractual obligations for a period of up to three (3) weeks. In addition he shall not be required to carry out said contractual obligations on any day which is designated as a statutory and/or civic holiday except for those customers whom he regularly services and who required said service on such days.
- b) In respect to an Owner Operator with over ten years service with the Company he shall thereafter be entitled to absent himself and his vehicle from carrying out his contractual obligations for up to four (4) weeks. In addition he shall not be required to carry out his obligations on any day or days which are designated as a statutory and/or civic holidays except for those customers which he regularly services and who require service on such days. Provided, however, that if the Owner Operator desires to take four (4) weeks in any year he shall give the Company reasonable advance notice thereof and it shall be at the Company's sole discretion whether the fourth week may be taken consecutively with the other three(3) weeks or at some other time.
- c) The Company shall have the right to allocate time-off on a rotation basis.
- d) In the event that an Owner Operator wishes to absent himself for vacation purposes in the months of July and August he shall be required to put the Company on notice of the proposed date and duration of such time by the first day of May prior to such vacation period.

In the event that **an** Owner Operator wishes to absent himself **at** any time during the year excluding the months of July and August he **shall** be required to put the Company on notice of such proposed date and duration of such time at least one (1) month (30 days) prior to such period.

#### 13.06 Availability

The Owner Operator agrees to have his driver (which may be himself) with his delivery motor vehicle and all necessary equipment in service at times that are mutually agreed on. In the event that an Owner Operator is requested to provide delivery service he shall be entitled to refuse to carry out such services except as hereinafter set forth. If the Company requires such services, reasonable notice must first be given to the Owner Operator affected. In the event that an Owner Operator undertakes to carry out delivery services outside said regular business hours either on an incidental or regular basis he shall continue to perform this service until he gives reasonable notice to the Company of his desire to cease the same. Where any customer requires service at a time or times which no Owner Operator wishes to provide within reasonable time after notice of such service required by such customer has been provided to the Union by the Company, the Company shall, regardless of any other provision of this Agreement, be entitled to secure the services of any other person or company in order to carry out such services and if this becomes a permanent arrangement, such person shall not be part of the Union.

#### 13.08 Rental of Communications Equipment

The monthly **restal** charge to each Owner Operator for mobile **two**way radio equipment and/or pager shall be set from time to time by the Company and Dependent **Contractors'** Union. It shall be charged **from** the first day of the installation on a pro-rated basis of the monthly charge the month following execution of **this** Agreement. The mobile two-way radio equipment and/or pager complete with accessories, wiring, antennae, etc. shall be provided and maintained in good and effective working condition by the Company and the said radio andor pager and equipment shall be fit for its purpose. It is **agreed** that the **radio** rate, for the **term** of **this** Agreement, will be (localpresent **rate**) **per** pay period, for the term of **this** Agreement.

**13.09** No rent shall be chargeable for mobile two-way radio equipment and/or pager unless it is available for use by the Owner Operator.

- 13.10 The Company shall have the right to take immediate possession of the mobile two-way radio equipment and/or pager in any Owner Operator's vehicle if he retires or dies or for "Just Cause". For the purpose of this clause, any one of the occurrences such as, but not limited to, the following shall constitute "Just Cause", namely:
  - a) an act of bankruptcy being committed by the Owner operator,
  - b) if any distress or any execution **shall** be issued **against** the Owner **Operator**.

The Company shall beer the onus of proving any such occurrence.

Following such repossession, the Company shall within five (5) days deliver to the Owner Operator or send by registered **mail** to his last known **address**, written particulars of the circumstances **justifying** such repossession.

The Owner Operator **agrees** that the **radio** leased by the Company is **his** sole responsibility and should it be damaged beyond *repair*, lost or stolen then any such repairs or replacement **cost** for new equipment shall be **his** sole responsibility, and the Owner Operator **agrees** to allow the Company to deduct such monies from any commissions owed to him.

Upon finding of "Just Cause" herein, it *shall*, subject to grievance hereunder, be deemed that the Lease Agreement between the Company and the Owner Operator **as** encompassed in **this** Agreement in respect of such equipment shall have terminated.

It is further understood that upon re-delivery of the said radio equipment to the Company whether voluntarily by the Owner Operator or pursuant to the terms of this clause, same shall be in good order and repair, reasonable wear and tear resulting from proper use only excepted. In the event that such equipment shall not be in such good order and repair the cost of putting it in good order and repair shall be paid by the Owner Operator to the Company forthwith upon demand. It is **further** understood and *agreed* that in the event that the Company should be entitled to repossess the said radio equipment pursuant to this clause, and within twenty-four (24) hours of demand served upon or mailed to the Owner Operator he shall fail to surrender the said equipment, the parties hereby acknowledge that the Company will suffer damage by his failure to so return the equipment. The parties further hereby acknowledge that the amount of such damage being difficult to determine, accordingly and as a genuine pre-estimate of such damage the Owner Operator agrees to the payment to the Company of the sum of ten dollars (\$10.00) (as liquidated damages and not as a penalty) for each day or part thereof that the said equipment has not been surrendered.

- 13.11-1 Subject to the provisions of 13.11-2, in consideration of the receipt by the Company of that percentile entitled to be received by it as its share of the amount realized from customers by a Owner operator pursuant to the terms of this Agreement, the Company shall supply and pay for:
  - a) officespace:
  - b) office supplies:
  - telephone(s); c)
  - d) postage;
  - e) stationery:
  - f) photocopying;
  - bookkeeping; g)
  - h) accounting equipment:
  - taking and listing of orders:
  - i) j) dispatching service;
  - k) rendering of accounts;
  - payment of bills (except those specifically the responsibility of 1) the Owner Operator);
  - tendering and **securing** of contracts; m)
  - carrying **out** of advertising programs; n)
  - o) managerial services;
  - sufficient staff and any other requirements as are necessary to p) carry out the business commitments of the Company;

13.11-2 The Company and the **Union** acknowledge that it might be mutually advantageous for the Company to provide extraordinary services to its customers in special situations. In such an event a reasonable rate shall be charged by the Company to the customer for such extraordinary services as part of the agreed-to rate. In such instance the Company shall determine the actual amount which will remain available for division between it and the Owner Operator pursuant to the terms of such contract after first deducting the said rate charged for such extraordinary services. The Company shall provide written particulars of such contract and any amendments to it from time to time including particulars of the rate charged by the Company to the said customer for extraordinary services and the amount that will be left for division between it and the Owner Operators, to the Union and shall upon request allow the Union executive to examine at the Company's office a true copy of such contract and any amendments to it. Taking into consideration all circumstances the Company agrees to meet as soon as possible, after the contract has been entered into, with those Owner Operators selected by the Company as being most appropriate to carry out the said contract, in order to explain the said contract to them. The Union representatives to the Rate Committee and the Union executive shall be given reasonable advance notice of said meeting and be entitled to attend. The Company shall at such meeting explain the said contract, the cost of such extraordinary services, and the allocation as between the Company and such Owner Operators. If the Union through its officers or the selected Owner Operators reject the said contract, then the Company shall, regardless of any other provisions of this Agreement, offer the first opportunity to service the said customer to any permanent **Owner** Operator and failing sufficient support there, shall offer the second opportunity to probationary Owner Operators and failing sufficient support there, the Company may engage an arms length third party to service the said customer. It is intended that a reasonable rate shall be a rate that fairly reimburses the Company for its actual costs of said extraordinary services taking into consideration the following:

- Any additional charges to the customer, including but not limited to a) the following and not being part of the regular rates, such as warehousing, not covered above, cargo insurance, air freight charges, handling charges, forwarding charges, whether on a regular or irregular basis, etc. shall be solely the revenue of the Company and shall not be included in the commission payable to the Owner operator.
- 13.11-3 The Union shall not be liable for any loss suffered by the Company under any contract entered into by the Company provided that the loss has not occurred as a result of any act of commission or omission on the part of the Union. It is understood that this provision shall not relieve any Owner Operator for any loss for which he may be liable pursuant to the terms of this Agreement.
- All money received or collected by an Owner Operator for or on behalf of the Company shall, if required by the Company, be securely held by the Owner Operator as a fiduciary trust and shall not be used by him for personal or other purposes whatsoever but shall be paid over by the Owner Operator to the Company within twenty-four (24) hours of its receipt by the Owner Operator together with any shortages the Owner Operator may have incurred. If not so designated in writing by the Company as being required to be paid over to it by the Owner operator, the same shall be forthwith accounted for to the Company in writing in the form required for that purpose by the Owner Operator to the Company from time to time. All money received or collected by the Owner Operator for or on behalf of the customers of the Company shall be securely held by the Owner Operator as a fiduciary trust on behalf of all such customers and shall be used by such Owner Operator for no personal c other purposes whatsoever and shall be forthwith paid over by such Owner Operator to such customers and accounted for concurrently to the Company, or alternatively, paid over to the Company for remittance to the customers.
- 13.13 The Company shall endeavour, within the reasonable confines of ensuring a high quality of customer service, to use the least amount of Owner Operators as possible.

13.12

- 13.14 **Notwithstanding** any other provisions herein it is understood and agreed that the Owner Operator **need** not himself drive and **operate** the delivery vehicle provided by him to service the Company's customers but he shall be fully responsible for any such driver **as** in an employer-employee relationship.
- 13.15 In respect to all contracts entered into with future Owner **Operators**, the Sample Agreement shall require that the division of the gross revenue realized by the Owner **Operators** for Company's customers shall be divisible as between the Owner **Operators** and the **Company** as follows:
  - a) A commission rate based on the type of vehicle as described in Schedule A.1 to A.13 following.

Trucks and/or specialty vehicles negotiated separately with the individual Owner Operator.

- (b) In the event that the Owner Operator's vehicle(s) is not painted and decaled in the Company's colour scheme as required by Article 21 herein, the Owner Operator's commission rate as set out herein shall be reduced by five percent (5%).
- (c) Should a driver on a specialized run give up that *run*, any new driver hired may be paid that special rate. The Owner Operator giving up that run shall receive the **regular** New Hire **rate** above, except that if he is currently contracted he **shall** receive the applicable **rate** for existing Owner Operator.
- (d) Notwithstanding the above, **the** Company **at** its sole discretion may pay any Owner Operator a **sum** above the scale contained herein.
- (e) In so far as the Owner Operator and the Company have the relationship of "Carrier and Contractor" it is understood that the Company will not be withholding income tax or deducting or paying CPP or EI and in the event that a competent authority deems the Owner Operator to be an Employee, the Owner Operator will indemnify and save harmless the Company for any and all payments or fines that may be imposed against the Owner Operator.

#### 13.16 The Owner Operator shall:

- Obtain and maintain all licenses and permits required to carry out a) services to be performed by him under this Agreement:
- Mairtain repair, insure (in a manner and for amounts prescribed by b) the Company) and **coerate** each vehicle used by him, at his expense under the applicable laws of the province in which he works and provide proof;

Pay all wages and employment benefits arising by agreement or imposed by law for the benefit of its personnel and without restricting the generality of the foregoing if required by applicable legislation. register for and pay all sums due under applicable Provincial and Federal laws respecting Workers' Compensation, Income Taxes, Canada Pension Plan. Unemployment Insurance and similar assessments and in respect of all of which obligations, if the Owner Operator fails to meet said obligations the Company may deduct such sum as is necessary to meet said obligations from any funds owing to the Owner Operator by the Company and remit them to the proper authority:

- d) Only employ personnel capable of being bonded, and/or insured under the laws of the province in which he is employed, and shall pay Workers' Compensation for his employees:
- Be fully responsible for all cargo or monies of the Company or its e) customers at any time in its possession and shall be liable for all loss or damage thereto and shall indemnify and save harmless the Company there from and shall reimburse the Company for all losses experienced;
- f) Either obtain at its own expense, or reimburse the Company for the cost of a Fidelity Bond in an amount to be determined by the Company in respect of each of its personnel, and satisfactory cargo insurance in an amount to be determined by the Company in respect of damages and losses which may occur to cargo belonging to the Company's customers while in its possession.

13.17

The Owner Operator will supply a suitable uniform acceptable to the Company wear it at all times during working hours. The cost of this uniform, and any replacement, shall be borne equally by the Owner Operator and the Company. The Owner Operator is expected to keep the uniform in a clean and presentable condition and to replace same when wom out. The Company shall supply all crests or advertising to be affixed to the uniform and the **Owner** Operator consents to affixing same to the said uniform. Upon the termination of the **Owner** Operator's contract with the Company for any cause or means whatsoever including, without limiting the generality hereof termination resulting from retirement, death or discharge and the Owner Operator has obtained a uniform or a replacement uniform within four (4) months prior to the date of said termination, then the Company may charge the whole **cost** of the **uniform** to the Owner Operator. If the Owner Operator has obtained a uniform or a replacement uniform for a longer period than within four (4) months but not exceeding six (6) months prior to the date of termination, the Company may charge him with seventy-five percent (75%) of the cost of the **uniform**. Upon such termination the Owner Operator agrees to immediately return all crests supplied to him by the Company. The Owner Operator agrees to wear a pictorial identification badge on his person at all times, this being supplied to the Owner Operator at a ten dollar (\$10.00) cost and remaining the property of the Company. It shall be returned with the **radio** at the time of termination within twenty-four (24) hours or there shall be a payment to the Company of the sum of ten dollars (\$10.00) (as liquidated damages and not a penalty) for each day thereof that the badge has not been surrendered to a maximum of one hundred dollars (\$100.00) or ten (10) days, should the badge be returned within twenty-four (24) hours the ten dollar (\$10.00) fee is refunded.

#### ARTICLE 14 - DURATION

14.01 This Agreement shall be effective for five (5) years **from** the date of **execution** unless altered or amended in the meantime by the **mitual** consent of the parties hereto. The same shall be deemed to be renewed thereafter **from** year to year unless written notice to negotiate a new agreement is given by either party to the other party **fifteen(15)** days prior to such re-negotiation, which **period** may be waived by either party to expedite such discussions.

While negotiations continue this Agreement shall remain in full force and effect.

14.02 Within *sixty (60)* days after the receipt of such notice or within such additional time as may be mutually agreed upon, the representatives of the Company and of the Union shall meet for the purpose of negotiating a new Agreement.

## ARTICLE 15 - RATE COMMITTEE

15.01 The Company acknowledges that the assistance of the Union in determining rates charged to customers is invaluable and welcomes such support. With this spirit of cooperation as a basis a joint committee of three (3) representatives of the Company and three (3) from the Union shall be formed immediately and shall meet monthly and at such additional other times as shall be agreed upon by this committee to review the rates charged customers by the Company. The committee shall consider all rate change proposals made by the Union. The rising cost of living shall be one of the factors taken into account in determining whether or **rot** there should be a rate increase. Whenever possible decisions as to rate increases and the time of such rate increases shall be made during the meeting in which the proposals are made. Provided however that the Company reserves the right to take any rate increase proposal under advisement in which case a decision regarding such proposal all be communicated to the Union members of the committee at the next meeting of the committee or sconer as the Company so desires. The parties acknowledge that certain individual calls if required to be serviced in isolation may result in an inadequate return to an Owner Operator being required to Accordingly, the Company dispatcher shall whenever service it. possible use his best efforts to combine other calls with such a single call in order to compensate for such situation and that the dispatchers will be obligated by the Company to rotate such calls fairly among the pool of drivers normally servicing such accounts so that no Contractor shall be obliged to do all such calls, unless he exclusively services such client, and that the Owner Operators agree that they will not refuse to handle such calls. Provided, however, and it is hereby understood and agreed that the provisions of this Article in no way modify or limit the Company's rights as set forth in Article 7.02, and that it is distinctly understood and agreed that regardless of any other provision of this Agreement the Company has the absolute right to fix such rates with its customers as it desires.

#### ARTICLE 16 - COMPANY RIGHTS TO USE EMPLOYEES

- 16.01 It is agreed that the Company maintains the right to hire and use parttime, full-time, casual employees when:
  - a) The employee will be doing work that cannot be done under the terms of this Agreement and no Owner Operator wants to do it;
  - b) the work is outside of normal working hours and no Owner Operator wants to do it;
  - c) the work falls outside of the scope of this Agreement; and
  - d) The employee would be operating Company owned equipment.

#### ARTICLE 17 - VOLUNTARY TERMINATION OF A CONTRACT BY AN OWNER OPERATOR

17.01 During his first ten (10) year period of service with the Company in the event that an Owner Operator intends to terminate his services hereunder he shall first give to the Company a fourteen (14) day written notice of such intent. He shall continue to perform his commitments hereunder for the said fourteen (14) days and on the expiration of the fourteenth day the termination shall be effective.

> If the Owner Operator provides a replacement contractor approved by the Company within sixty (60) days following the receipt by the Company of such written notice of termination (which approval shall not be unreasonably withheld by the Company) he may sell his truck and equipment to the replacement Owner Operator. As a condition precedent to the Company's approval of such replacement Owner Operator, the replacement Owner Operator shall be required to execute the current Sample Agreement and such replacement contractor shall concurrently therewith be required to pay to the Company the amount of the consideration as set forth in the current Sample Agreement. In such event and only in such event and only at such time the monies so paid shall be deemed to be the monies of the retiring Owner Operator but to the extent only of the amount actually paid by the retiring Owner Operator and the remainder shall be the property of and shall be paid to the Company. If by virtue of the arrangements made between the Company, the retiring Owner Operator and the replacement Owner Operator, such consideration is required of the replacement Owner Operator to be paid over a specific period following the commencement of his service, the Company shall act as the agent of the retiring Owner Operator for the purpose of receiving and remitting the said funds to such retiring Owner Operator. Provided, however, that the Company may at its discretion pay to the retiring Owner Operator the said sum so required to be paid by the replacement Owner Operator in greater amounts and at times different than that required to be done by such replacement Owner Operator for the purpose of accelerating the time within which the retiring Owner Operator would otherwise have received the full amount required to be **so** paid by such replacement Owner Operator.

It is understood and **agreed** that the Company will use and exercise all reasonable efforts together with the **retiring Owner** Operator to **secure a** replacement Owner Operator for him. Provided, however, that the Company shall not be *required* to do so where the **retiring Owner** Operator is in default of this Agreement in that he has committed a material breach thereof, **cr** persistently committed a breach of this Agreement after warning. It is understood that in this Agreement shall be **deemed** to include the Owner Operator's Individual Agreement.

## ARTICLE 18 - ACCOUNTING AS BETWEEN THE COMPANY AND AN OWNER OPERATOR

- 18.01 It is understood and acknowledged that an Owner Operator is paid for services rendered hereunder for each working period of one (1) week from the Friday to Thursday of the next week, within seven (7) days following that period.
- 18.02 The following procedures shall be carried **out** by the Owner Operator for the purpose **of enabling** the Company to calculate that to be **billed** to the customers for **services** performed by such Owner Operator, namely:
  - a) each job as allocated *shall* be written up by him on the form **prescribed** by the Company and concurrently with **the** completion of the **service** required of him he shall obtain the signature of an authorized **person** accepting the delivery, and any **other** information required;
  - b) at the end of each **working** day complete all paperwork required by the Company, along with all waybills performed by him that day for all customers;
  - c) upon completion of each working day and by no later than two o'clock in the afternoon of the following day, he shall deliver to the Company's rate department such manifest referred to in sub-clause (b) herein together with all individual order cards as referred to in subclauses (a) and (a) herein.

- **18.03** The Company **as** its accounting responsibility to the Owner Operators shall carry **out** the following:
  - a) Determine the price to be billed to the customer by the accounting policies and billing system in effect at that time, and which may be changed from time to time at the Company's sole **discretion**, and may require the driver to **price his bills**.
  - b) Give to the Owner Operator a listing of all the work done by the **Owner** Operator and the rates charged the client excepting **those** customers who are billed for warehouse space as in 14.11-2, such listing concurrent with his settlement and dependent on an integrated payables and receivable accounting policy.
  - c) The Owner **Operators** agree that they will comply with any changes in the accounting system designed to improve customer service provided that such changes will not in any way diminish the need for the Company to provide complete and accurate settlement information to the Owner Operator.
  - d) Concurrent with making payment to the Owner Operator of the revenue required to be paid to him for the relevant settlement period as determined pursuant to this Article the following information will be supplied to him, namely:
    - (a) a list of all overcharges to customers; together with a **list** of all other driver charges required to be deducted, shall then be deducted from the cumulative **sum** determined pursuant to subclause (a) herein;
    - (b) there shall **then** be indicated the **gross** amount **of** his income realized after the application of sub-clauses(a) and (b) herein,
    - (c) from such net **gross** amount **as** determined in sub-clause (c) herein, there shall be shown and deducted by the Company, an amount **equal** to that percentile which it is entitled **to**, pursuant to the terms of its agreement with each Owner Operator,
    - (d) from the amount remaining to the credit of the Owner Operator after the deductions **as** set forth pursuant to sub-clause (d) hereof, the Company shall **from** such amount remaining make the further following deductions:

- 1. *radio* and/or pager rental to be paid to the Company;
- 2. social club payment;
- 3. Union fees due the Union;
- 4. cargo insurance, authorized by the individual Owner Operator agreement;
- 5. cash deliveries;
- Workers' Compensation administration fees for the Owner Operator- Payment of WCB premiums for the employees of the Owner Operator is the responsibility of the Owner Operator pursuant to Article 13.16(d);
- 7. any other amounts which are required to be paid on behalf of the Owner Operator by the Company including without restricting the generality hereof any charges for maintenance (including painting to match the Company's colour scheme) of his vehicle, uniform, etc.

# ARTICLE19

19.01 Subject to Article 10 hereof, the Company has the right to allocate to an Owner Operator a delivery route covering *that* partian of the territory being serviced by the Company as the Company in its discretion may decide for the servicing of certain contract customers regardless of location.

20.01 Within ninety (90) days of executing the Sample Agreement, the Owner Operator shall have the vehicle or vehicles used by it in servicing the **Company's** customers painted in **the** colour scheme by which the Company is identified by the public. **a** which time the Company shall supply identifying decals to be **affixed**, which decals shall be returned to the Company upon the termination of the Sample Agreement; provided always that, if the h e r Operator does not paint his vehicle or vehicles as required by the Company, his commission rate as set out in Article 13.15 herein shall be reduced by five percent (B). The Owner operator appoints the Company, its directors, officers and employees, his lawful attorneys for the purpose of taking possession of the said vehicle and removing there from all paintings, markings and logos identifying same with Intelcom Courrier Canada Inc. or any other painting, marking and logo identified with the Company;

> The trademark "Intelcom Courrier Canad" Inc.", distinctive colours and designs used in connection therewith, are all the property of the Company and their use accrues wholly to the benefit of the Company. Upon written request of the Company, the h e r Operator shall immediately surrender to the Company, any item **bearing** any of its trademarks and shall remove any such trademarks from its vehicle.

> The Owner Operator shall permit and shall have placed upon his vehicle such Company advertising, decals or trade names and marks as the Company may specify, the *cost* of such advertising, decals or trade marks to be borne equally by the Owner Operator and the Company. In the event that other advertising be specified by the Company, same shall be done at the expense of the Company.

Upon termination of this Agreement for any cause or by any means whatsoever and in particular as hereinafter set out, the Owner Operator shall, at his own expense, within ten (10) days from the date of the said termination, remove all advertising, decals or trade names and marks as was specified by the Company and have his vehicle repainted in one colour or a colour scheme of other colours which shall not be confused in any way with the colour scheme identifying the Company to the public. Should such termination be by way of discharge and it is subsequently determined that discharge was not for just cause as defined in 11.01 hereof and said identification has been removed, the Company shall be required to replace the identification at its cost.

The Owner Operator covenants and undertakes to indemnify and save hamless the Company from any loss or damage which the Company may suffer in any form or manner whatsoever by reason of the failure of the Owner Operator to comply strictly with the terms of this Paragraph.

## ARTICLE 21 - HELPER(S)

21.01 If the Company, or the Owner Operator himself, supplies employees who are Employees as distinguished from Owner Operators, as helpers to assist the Owner Operator for the purpose of providing adequate service to the customers, then in either of such events such helper(s) shall be considered as being the Owner Operator's employee(s) as in an employer/employee relationship and without restricting the generality hereof the Owner Operator shall be required to pay such helper(s) wages, unemployment insurance, compensation insurance, holiday pay and all other things as are legally required of an employer. Provided, however, that if the Company supplies the helper(s), or requires the Owner Operator(s) to supply such helper(s), it shall charge to that customer benefiting from the helper(s) an additional fee which will result in the Owner Operator(s) being fully compensated for his reasonable cost of such helper(s) hired by the Owner Operator(s), or the actual costs of such helper(s) supplied by\_ the Company.

22.01 The Owner Operator agrees that he will not transfer or assign any interest in *this* Agreement without the written consent of the company.

23.01 Each Sample Agreement between an Owner Operator and the Company shall be in **full** force and be **read together** with the Agreement herein **as** comprising the **tctal** Agreement between the Company and each individual Owner Operator and each Individual Agreement **shall** be deemed to be amended by **this** complete Agreement.

Provided, however, that every Individual Agreement shall be deemed to contain this complete Agreement and any subsequent amendments.

And **further** provided **that** if any one of the said clauses now deemed **to** be included, pursuant to **this** clause, **as part** of such Individual Agreement, is in conflict with any provision **as** contained in any Individual Agreement, then such clause **as** contained herein, shall be deemed to **supersede** and prevail over such clause in the Individual Agreement.

- 24.01 The Owner Operator shall forthwith insure his said motor vehicle in the minimum amount of One Million dollars (\$1.000.000.00) coverage in respect of public liability and property damage claims and produce evidence thereof to the Company. The Company shall have the right to maintain a fidelity bond in the minimum amount of fifty thousand dollars (\$50.000.00) per loss in respect of the Owner Operator and cargo insurance in the minimum amount of twenty-five thousand dollars (\$25,000,00) per loss with fifty dollars (\$50,00) deductible for theft and one hundred dollars (\$100.00) deductible in respect to other losses, such cargo insurance being in respect to damages or losses which may accrue to goods belonging to the Company's customers while in the custody of the Owner Operator. The Owner Operator authorizes the Company to deduct from his earnings the cost of the fidelity bond and cargo insurance provided that such cost shall not be more than an amount of money with which the Owner Operator could himself provide the coverage described. Whichever party shall provide the fidelity bond and cargo insurance shall also produce evidence thereof to the other party upon demand.
- 24.02 In addition to the insurance requirements as set out in Paragraph 24.01 the Owner Operator shall at all times during the continuance of this Agreement, *carry* and keep in force such policies of insurance which may from time to time be required by any governmental authority. If the Owner Operator fails to *carry* such insurance as required, the Company may obtain same for the Owner Operator and the Owner Operator agrees to and hereby authorizes the Company to deduct such *costs* from his earnings payable hereunder.

24.03 The Owner Operator shall assume full responsibility for any cargo that is entrusted to him and is being delivered by him and shall reimburse the owner of such cargo for any loss or damage incurred or shall reimburse the Company should the Company pay for same on behalf of the Owner Operator. The Company agrees not to pay any claim or make any settlement without first having consulted with the Owner Operator involved and having advised him of the Company's intertion to settle and/or pay the claim. Upon such consultation, if the Owner Operator disputes liability for such claim paid or intended to be paid by the Company, he may grieve pursuant to the grievance procedure hereunder. If he is not found liable pursuant to such grievance procedure the Owner Operator that his actions were not the cause of such loss of claim.

25.01 The Agreement herein shall ensure to the benefit and be binding upon *the* heirs, executors and successors of the parties hereto respectively. Provided, however, that in *respect* of an Owner Operator upon his decease it shall be considered that there has been a termination by the Owner Operator of his contract pursuant to Article 10 hereof.

## ARTICLE 26 - PROBATIONARYPERIOD

- 26.01 A probationary period of six (6) months applies to all owner Operators.
- 26.02 During the probationary period the Company can **dismiss** or cancel the contract of an owner operator if he judges that the owner operator does not meet the Company requirements; the owner operator does not have a right to grieve during his period.

### ARTICLE 27 - SCHEDULES, ETC.

27.01 The schedules, addenda and letters of understanding annexed to this agreement form an integral part of this agreement.

IN WITNESS WHEREOF INTELCOM COURRIER CANADA INC. and TEE CANADA COUNCIL OF TEAMSTERS have hereunto affixed their seals attested to by their proper officers in that behalf this 8<sup>th</sup> day of April 2004.

INTELCOM COURRIER CANADA INC.

Per: Sylvain Hurtibise

### THE CANADA COUNCIL OF TEAMSTERS

Per: Richard Charruau

## SCHEDULE A.1

## **REMUNERATION** For the Owner-Operator of Intelcom Courrier Canada Irc.

See Schedules A. 2 and A. 3

### UNION STEWARD

Whenever possible, grievances **vvil** be processed during normal business hours of the steward. A steward shall receive fifteen (\$15.00) dollars **per** hour, **as** an administrative fee, in recognition of the time lost in performing **his contractual** obligations when grievances or **pending** grievances are processed with the Company, on Company property or at any other place which is mutually **agreed** upon by **both** the Union and the Company.

If the Company representative is unable to meet the steward during the steward's normal business hours, the **steward** shall be paid for all regular hours spent on processing the grievance with the Company, on Company property or **a** any other place which is mutually **agreed** upon by both the Union and the Company.

The parties agree to maintain present practices regarding the cost of radio rental.

#### LOSS OF DRIVER'S PERMIT

An owner-operator whose employment requires a driving permit in force is suspended or revoked for a **period** not exceeding twelve (12) months will be granted a leave of absence without pay for a maximum of twenty-one (21) **days** following the end of the period where he will complete a driving test *required* by law. Such permission **vvill** be granted to an owner-operator only once per Collective Agreement in the cases related to alcohol or drugs. In other cases, such permission will be granted as long as the owner-operator's absence does not total more than twelve (12) months **per** Collective Agreement.

**An** onwer0perator whose driving permit has been suspended or revoked, must advise immediatelyhis immediate supervisor, otherwisehe will be fired.

If an owner-operator makes a request, such owner-operator will have **access** to the available work inside the bargaining unit, however, without causing prejudice to another regular owner-operator.

#### **LEAVE OF ABSENCE WITHOUT PAY**

The Company accepts to grant a leave of absence without pay for at least three (3) months to all owner-operators and this, only once during the present Collective Agreement.

The owner-operator who wishes to receive such an absence must send a written **request** to the Company at least four **(4)** weeks in advance.

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The owner-operator on a leave of absence must advise, in writing, the Company of his intent to return to work at least two (2) weeks before the end of his absence.

If he does not **do so**, the owner-operator is considered having voluntarily resigned from **his** position.

#### **ONEDRIVER-ONETRUCK**

No owner-operator will be allowed to represent or act on behalf **of**, or control, other owner-operators (one truck, one driver).

For **a** period not exceeding twenty (20) days a year excluding the vacation weeks, it is the responsibility of the owner-operator to find himself a substitute.

The owner-operator is permitted to substitute his employees as another driver for his vehicle. This consent is given provided that the individual is approved, in advance, by Intelcom Courrier **Canada** Inc. and the settlement for this individual, including deductions *required* by law, remains the responsibility of the owner-operator.

In the event **an** owner-operator is absent from his contract for any reason whatsoever he is required to fulfill his commitment in the conditions mentioned above.

The Company and owner operator can make an arrangement to replace himself in certain specific **cases** such **as** (sickness, mechanical breakdowns) **this** arrangement can only be made with a responsible person of Intelcom Courrier Canada Inc., dispatcher operation director and must be advised one (1) hour before his schedules road.

In the case where the Company has to replace an owner-operator, the Company will have a substitute come in **from** the on-call **fleet**, by seniority and **sort** of vehicle.

## ERROR ON THE PAY (MISSING)

When an error of fifty (\$50.00) dollars or more is made by the Company on an owner-operator's pay, the Company will make the efforts to correct this error the day after the owner-operator has informed the Company, when the owner-operator requests it. When this is not possible, the Company takes the responsibility to correct his error in paying the amount owed within three (3) working days following the owner-operator's request to the Company, if the owner-operator requests it.

### ABSENTEEISM FOR A DEATH

When **death** of a close relative **occurs**, the owner-operator is entitled **to** a leave of absence without pay during his work day scheduled within the *three* (3) days immediately following the death.

The expression "close relative" means in relation with the owner-operator.

- i) of a spouse or common-law spouse.
- ii) of his father or mother or his spouse, common-law spouse of one or the other.
- iii) of his child, his sister or his brother.
- iv) of the father-in-law or the mother-in-law or the spouse or commonlaw spouse of one or the other.
- v) of any relative of the owner-operator who has a permanent residence *t* the home of the owner-operator or where this owner-operator lives permanently.

This leave of absence may be extended to five (5) days at the owneroperator's request.

## **UNIFORMS**

On an annual basis, the Company agrees to provide owner-operators, as long as they assume 50% of the cost, with a uniform consisting cf:

- four (4) pairs of pants;
- six (6) shirts,
- one (1) three seasons coat
- one (1) pair short leg pants (optional)

**Cents** will be provided every **two** years as needed. The owner-operators must wear **the** full uniform during business **hours** and be responsible for the upkeep of it.

**Safety boots,** if required for new contracts or new request from existing contract, will be included in the posting and the **cost**, up to fifty percent (S0??) per year, will be reimbursed and the receipt must be provided by the owner-operator.

If a customer requires that an owner-operator **owns** a pager, it **will** be paid by the customer.

If a route is modified more than 60%, it will be posted once again.

In the case of loss of a mobile radio, the following will apply:

<b>Age</b> OF RADIO	PERCENT OF VALUE
1 year	100 <i>Yo</i>
2 years	80%
3 years	60%
4 years	40%
5 years and over	30 <i>¥</i> o

Payment terms will be negotiated with the owner-operator when required.

#### PROMOTIONOUTSIDETHE BARGAINING UN

An owner operator that is promoted or hired for a position outside the bargaining unit as foreseen in article 1.02 of the present collective agreement will accumulate his seniority during a period of *sixty* (60) calendar days as of the date of his promotion. During this period, the owner operator may return to his old position inside the bargaining nit. At the end of the *sixty* (60) calendar day period, the owner operator will lose his seniority as well as all his rights and advantages foreseen in the present collective agreement.

The Company will advise the Union of the owner operator's **name as** well **as** the date of **his** promotion outside the *bargaining* unit.

An **owner** operator may use **this** right only **once** during the life of the present collective agreement.

### UPHOLDING HIGHER WAGE CONDITIONS

Any owner operator, **who** at the moment where the present collective agreement becomes effective and receives a higher rate of pay than stipulated in the present agreement, will continue to receive the higher rate.

#### PRESCRIPTION

The Company cannot relate a disciplinary measure to another disciplinary measure if more **than** twelve (12) months **separate** the *first* infraction from the other one.

Any disciplinary measure becoming void is taken off the owner-operator's file.

All error's incurred on pay slips or *salary* will have a retroactive time limit on any claim either by the Company or the Union if not more than 15 days.

IN WITNESS WHEREOF, INTELCOM COURRIER CANADA INC. and THE CANADA COUNCIL OF TEAMSTERS have hereunto affixed their seals attested to by their proper officers in the behalf this 8<sup>th</sup> day of April 2004.

## INTELCOM COURRIER CANADA INC.

Per: Sylvain Hurtibise

## THE CANADA COUNCIL OF TEAMSTERS

Per: Richard Charruau

## SCHEDULEA.2

Ottawa Area - Date: November 2004

DRIVER-ROUTE	TYPE of VEHICULE	AVERAGE STOPS	RATE per STOP	AVERAGE KLM
-				
Adel-West	Passenger Van	100 to 220	\$ 1.14	220 to 260
Aman-Centre	Passenger Van	75 to 170	\$ 1.17	135 to 175
Amini-Deep East	Passenger Van	80 to 180	\$ 1.16	110 to 145
Asare-East	Cargo Van	100 to 220	\$ 1.19	115 to 150
Awil-Deep West	Cargo Van	120 to 200	\$ 1.15	160 to 200
Bedard-East	Cargo Van	120 to 220	\$ 1.19	140 to 170
Brookes-Centre	Cargo Van	45 to 100	\$ 1.18	85 to 125
Brunet-South	Passenger Van	100 to 180	\$ 1.15	160 to 190
Daher-West	Cargo Van	120 to 220	\$ 1.18	120 to 155
Deveaux-Deep East	Cargo Van	160 to 320	\$ 1.12	120 to 145
Dimitrov-Deep West	Cargo Van	200 to 500	\$ 1.12	200 to 240
Donkoh-West	Cargo Van	110 to 220	\$ 1.19	110 to 145
Fournier-Deep West	Cargo Van	60 to 160	\$ 1.16	130 to 150
Haymour-Centre	Cargo Van	120 to 300	\$ 1.18	85 to 120
Ibrahim-Centre	Passenger Van	80 to 160	\$ 1.17	70 to 100
Kulane-South	Passenger Van	100 to 220	\$ 1.17	130 to 165
Leroux-Short West	Passenger Van	60 to 150	\$ 1.14	95 to 130
Nour-Deep East	Passenger Van	80 to 180	\$ 1.16	120 to 160
Nur-Centre	Passenger Van	60 to 140	\$ 1.16	100 to 135
Pizesworski-Deep West	Cargo Van	110 to 220	\$ 1.19	200 to 240
Tabe-East	Cargo Van	110 to 220	\$ 1.18	100 to 140
Verreault-West	Passenger Van	80 to 180	\$ 1.16	125 to 170
NOTE: Trucks, special runs or speciality				

vehicles **are** to be negotiated separately with individual owner-operators

**NOTE:** All cargo insurance and **administration** fee deductions continue to apply, should **this** happen.

**NOTE:** The **rate** associated with each individual route are unique to the current bearer of each route. In the event that a route bearer leaves, the route may be re-evaluated at a lesser rate.

ROUTE DESCRIPTION	AVERAGE PARCELS	AVERAGE KLM	DAILY RATE
Filipovic-Maniwaki	5 to 45	425 to 450	\$ 173.15
Gates-Iroquois	10 to 45	320 to 360	\$ 173.15
Gebara-Smith Falls	5 to 45	370 to 400	\$ 173.15 to \$ 193.15
MacNabb-Chrysler	15 to 45	300 to 340	\$ 173.15
Marchand-Buckingham	15 to 45	310 to 340	\$ 173.15
Mosehni-Cornwall	10 to 45	480 to 510	\$ 173.15
Ousman-Brockville	5 to 45	410 to 435	\$ 173.15
Surma-Shawville	10 to 45	410 to 440	\$ 173.15
Wistaff-Penbrooke	10 to 45	540 to 580	\$ 193.15
Zouhari-Barry's Bay	5 to 45	550 to 600	\$ 198.65

NOTE: Trucks, special runs or speciality	
vehicles are to be negotiated separately with	
individual owner-operators	

- **NOTE:** All **cargo** insurance and administration fee deductions continue to apply, should **this** happen.
- **NOTE:** The **rate** associated with each individual route **are** unique to the current bearer of each route. In the event that a route bearer leaves, the **route** may be re-evaluated at a lesser rate.

### SCHEDULE "B"

#### RULES AND REGULATIONS

## INTELCOM COURRIER CANADA INC

#### UNIFORM

The owner-operator must wear his complete uniform <u>at all times</u>. During the summer season the wearing of the blue Bermuda will be tolerated.

- 1<sup>st</sup> offense: warning (in writing)+
- 2<sup>nd</sup> offense: reprimand
- **3<sup>rd</sup>** offense: suspension (1 day maximum)
- 4<sup>th</sup> offense: liable to dismissal

## **PUNCTUALITY**

The owner-operator must report to work at the agreed time. Continued **tardiness** will not be tolerated.

- 1<sup>st</sup> offense: warning (in writing)
- 2" offense: reprimand
- 3<sup>rd</sup> offense: suspension (1 day maximum)
- 4<sup>th</sup> offense: liable to dismissal

## **POLITENESS**

The lack politeness towards a client, a colleague or any Intelcom Courrier Canada Inc. personnel is not acceptable and will not be tolerated at *any* time.

- 1<sup>st</sup> offense: warning (in writing)
- 2<sup>nd</sup> offense: reprimand
- 3<sup>rd</sup> offense: suspension (1 day maximum)
- 4<sup>th</sup> offense: liable to dismissal

## **COURTEOUSNESS**

By wearing his uniform, the owner-operator represents the Company at all times. Any lack of respect reported by a client or a public **person**, being in an elevator, on the sidewalk or on the **road will** be punished.

1<sup>st</sup> offense: warning (in writing) 2<sup>nd</sup> offense: reprimand 3<sup>rd</sup> offense: suspension (1 day maximum) 4<sup>th</sup> offense: liable to dismissal

## **PROPERTY**

Any **damages** caused to the Company, clients or any general public property, any theft or fraud constitutes a very **serious offense**.

1<sup>st</sup> offense: Dismissal

## SOBERNESS

Being in possession of or **using** or being under the influence of narcotics or alcohol on the work premises is forbidden.

1<sup>st</sup> offense: Dismissal

## **COMMUNICATIONS**

Abusive language on the radio, swearing, racist and sexist **remarks** and negative. remarks **about** a client, the Company or **of** work will not be tolerated on **the air**.

1<sup>st</sup> offense: warning (in writing) 2<sup>nd</sup> offense: reprimand 3<sup>rd</sup> offense: suspension (1 day maximum) 4<sup>th</sup> offense: liable to dismissal

## **INSUBORDINATION**

The owner-operator **refusal** to do work (pick-up or delivery) **as** requested by a dispatcher or a supervisor, during regular work hours will not be tolerated **in** any **way**.

1<sup>st</sup> offense: warning 2'' offense: suspension(1 day) <sup>3rd</sup> offense: liable to dismissal

## **WAYBILLS**

Waybills that are not properly completed, illegible signature, no time of delivery, etc. this missing information delays the billing process.

- 1<sup>st</sup> offense: warning (in writing)
- 2' offense: reprimand
- 3<sup>rd</sup> offense: suspension (1 day maximum)
- 4<sup>th</sup> offense: liable to dismissal

## **VEHICLE**

The owner-operators vehicle must be identified with the Intelcom Courrier Canada Inc. logo (or the clients logo, **as** the case may be) at all times. The vehicles must be painted the Company colors **at** least **six weeks** after the owner-operator will have completed 60 day probation period with the Company.

- 1<sup>st</sup> offense: warning (in writing)
- 2<sup>nd</sup> offense: reprimand
- 3<sup>rd</sup> offense: suspension (1 day maximum)
- 4<sup>th</sup> offense: liable to dismissal

## **LOITERING**

The office and the warehouse are strategic work places and not assembly or leisure points. Any loitering is strictly forbidden.

1<sup>st</sup> offense: warning (in writing) 2<sup>nd</sup> offense: reprimand 3<sup>rd</sup> offense: suspension(1 day maximum) 4<sup>th</sup> offense: liable to dismissal

**IN WITNESS THEREOF, the parties have signed in Montreal, this 8'" day of** *April* **2004.** 

### FOR THE COMPANY

### FOR THE UNION

Sylvain Hurtibise

Richard Charruau

# SUB-CONTRACTING CONTRACT

## BETWEEN

(hereinafter the "Company")

AND.

(hereinafter the "Sub-contractor")

WHEREAS the Company operates a business specializing in the collection and delivery of letters and small packages and wishes to retain the services of the Sub-contractor.

WHEREAS the Sub-contractor operates a business specializing in the sale of sub-contracting services for the collection and delivery of letters and small packages and possesses the equipment, the personnel and the expertise necessary to sell to the Company such services in accordance with generally accepted rules and commercial practices;

## THE PARTIES AGREE AS FOLLOWS :

## 1. Services

1.1 According to the availability of the Sub-Contractor and the needs of the Company, the Sub-Contractor shall sell to the Company sub-contracting services related to the collection and the delivery of small packages (hereinafter the « Services »)

**1.2** The Company undertakes to promptly transmit to the Sub-contractor a complete and accurate description of the needs **and** requirements of its clients in terms of the **type** of service and delivery delays required.

**1.3** The Sub-Contractor shall remain **free to** select the means and the methods to execute the Services and shall manage the personnel assigned to such services.

## 2. Equipment

**2.1** The Sub-contractor shall have no obligation to display the tradename or the trademark of the Company on clothing or vehicles of its personnel or any equipment whatsoever.

**2.2** However, the Subcontractor shall be authorized to use the trade name or the trademark of the Company to the extent that there is a mention to the effect that he is acting as sub-contractor or authorized agent.

## 3. Price

**3.1** The agreed upon prices for the sale of the Services pursuant to the present contract are described in Schedule A and may be modified at any time by agreement between the parties.

**3.2** The Company undertakes to pay the prices mentioned in Schedule A to the Sub-Contract within \_\_\_\_\_\_ days following the submission of an invoice by the Sub-Contractor.

## 4. Collection, Permits and Taxes

**4.1** The Subcontractor undertakes to maintain in force all **permits** necessary for the execution of the Services which form the subject of the present contract and to pay all taxes or dues related to said **permits**.

## 5. Liability

**5.1** The Sub-Contractor shall be liable towards the Company, the clients or any other **person, damages** or loss resulting or caused during the execution of the Services which form the subject of the present contract.

**5.2** To that effect, the Subcontractorundertakes to **maintain** in force one or more general liability insurance policies with sufficient coverage relating to the Services which form the subject of the present contract.

**5.3** The Subcontractor **also** undertakes to indemnify and hold the Company harmless *against* any action or claim instituted against the Company which resulted from he Services which **form** the subject of the present contract.

## 6. Termination of the Contract

**6.1** The parties can terminate the present contract following a 30-day written notice.

**6.2** However, the Company or the Sub-Contractor *can* immediately terminate the present contract with *cause* or should the other party fail to offer a significant volume **of Services** or significant availability to give effect to the present contract.

**6.3** Amendments to the present contract may only be made in a writing signed by both parties.

**6.4** The present contract is governed and **shall** be **interpreted** according to the laws of the **Province** of Quebec.

**6.5** The parties have requested **that** this agreement be prepared in English. Les parties ont demand6 à ce que cette convention soit rédigée *en* anglais.

IN WITNESS WHEREOF, THE PARTIES HAVE EXECUTED THIS CONTRACT ON \_\_\_\_\_\_ 2001.

[The Company]

Per

[The Sub-Contractor]

Per

# A MEMBER'S REMINDER!!

Application for Withdrawal Cards should be made if a member is:

laid-off, quits, discharged, retires, off due to illness or injury, off on W.S.I.B., maternity leave, parental leave, or other reason for an extended period of time.

Requesting a withdrawal card is your responsibility, and not that of your Steward or Business Representative.

Please call the Union office to apply for your withdrawal card as soon as you stop working.

TEAMSTERS LOCAL UNION 91 1300 AGES DRIVE -- OTTAWA, ON K1G 5T4 PHONE: 613-247-9191 - FAX: 613-247-0391

E-MAIL ADDRESS: <u>info@teamsters91.ca</u> WEB SITE - www.teamsters91.ca

# LOCAL 91 EXECUTIVE BOARD - revised August 2004

President	
Secretary-Treasurer	
Recording Secretary	Mike Lalonde
Trustee	
Trustee	
Trustee	Dan Napier

PLEASE ADVISE US OF ANY CHANGE IN YOUR ADDRESS